

HORTON VILLAGE HALL MANAGEMENT COMMITTEE  
MINUTES OF THE MEETING HELD ON 17<sup>th</sup> JULY 2019

1. Present: Ken White, Mervyn Hector, Joyce Pickering, Jackie Moulding, Nina Jerez, Stuart Davey, Kharon Young, Anne Hockaday, Glyn Ottery, Jill Mazillius and Nicola Dawe.

2. Apologies: Ann Winter, Mike Baker, Ian Kelland and Jan Allen

3. Minutes of the May meeting approved and signed, with addition of Fire Risk Assessment ....

4. Matters arising from May meeting

- Ken had phoned Jay's Window Cleaners – the charge would be £20 and they are in the village every four to six weeks, decided to have them cleaned every alternate visit so once every eight to twelve and see whether that is sufficient.
- The Hearing Loop had been serviced and report received, but no invoice to date.
- 6 new door wedges cut by Mike.
- Facebook page had been set up by Jackie.

5. Correspondence

- Notice received from CCS advising of Community Buildings annual workshop and CCS Annual General meeting/rural conference on 24<sup>th</sup> October, 2019, 9.30am – 4.00pm. Agenda to follow.
- An email had been received from Lin and Trevor Lant referring to wedding/party bookings in general, but in particular to the one on 29<sup>th</sup> June. This email has been circulated to committee members with a general outline of what occurred, including Ken being called to the hall just after 1.00am. The question arose as to whether we needed to have weddings at all in the hall, but they are a good source of income bringing in just over £2000 this year and if we stop weddings do we also stop all parties. We could also not discriminate and limit bookings to villagers only as this would cause problems, as would taking a large deposit. It was finally decided firstly to put up two large signs at the entrance and one inside the hall asking people to consider our neighbours when leaving the hall and Glyn would sort the wording for this and Ken would organise the purchase. Secondly to provide Lin and Trevor of the dates of late night parties and weddings in the hall and lastly to inform those hiring the hall that they must vacate the hall premises including the car park by midnight. Ken would reply to the Lants informing them of these three points. Glyn would also look into the cost of a Security Guard to patrol when we had late night events. An email had been received from Jan Allen regarding point 15 in the booking regulations which relates to the serving of alcohol and those hiring would be reminded of this.

6. Reports

- Chairman's report – already covered in matters arising.
- Booking Secretary's report - £115 had been spent on new connectors for the staging and new screws were also needed. The Blood Transfusion group were in the process of providing their 2020 dates. Positive Living had cancelled their bookings. Ilminster Rotary Club had a very enjoyable day for Ascot. Strode College had made a provisional regular booking. The twelve spare blue chairs had been sold to Pottery Farm for their future events. Finally Glyn asked if the hall would sponsor a hole at a cost of £20 for Long Sutton Golf as before. All agreed.

- Film Club – 68 members needed 55 to break even. There had been a significant increase in visitors, who paid £5 a visit, in recent months. It is hoped that £1000 will go back into hall funds again this year. Dates for 2020 would be handed out at this month's film club.
- Treasurer's report – In Ian's absence Glyn reported there was £11293 in the current account and £35000 in total in the two Skipton accounts. The statement is now coming to Ian weekly, but Glyn also needs to see these regularly. After some discussion it was decided not to change banks at the present time but that Nicola write to Nat.West asking that statements be sent to Ian and Glyn.
- Ann's cleaning report - Shrubs needed cutting back in order for the window cleaners to get to the windows. Kharon would deal with this, but later in the year when it was the right time to prune.
- VAG's reports – WI - Barn Dance on Saturday 20<sup>th</sup> July. About 50 tickets sold. The memorabilia would be on display. Methodist Church – There would be a service in the hall on the Sunday following the Flower Show. Gardening Club – Stuart had posters for the Flower Show which would be laminated. Memorabilia would also be on display at the Flower Show.

7. Management Plan – nothing to report

8. Health and Safety

- Kharon said that when they were setting up for Party in the Park they noticed how the ground was falling away from the patio and they had put up bunting to keep people away. Ken would talk to Mike about this.

9. Capital Spend – nothing to report

10 Party in the Park - Everyone who went agreed it had been a brilliant evening. The fireworks were spectacular and the entertainment just right. There was a deficit of £510 but this was far outweighed by the wonderful social atmosphere it brought back to the village. Thanks to Jackie and Kharon for all their hard work. Kharon reported that they had been let down by the Chard and Ilminster who had promised to put in an editorial the week before and the wet weather which then turned out really warm did not help.

11. Future events

- Festive Festive 7<sup>th</sup> December.
- Barry Paul had contacted Ken to see if the hall would like to host an Elvis and Dolly afternoon on Sunday 16<sup>th</sup> February, 2020. Nina would try to find out what interest there would be in this and to do some costings for catering. The cost to the hall would be £500.
- Toby Gilmore had also contacted Ken to say that Bertie's Big Band was available.
- Mervyn suggested we had an afternoon or evening of showing the DVDs of past events. Roger Doughty would be able to put them on a memory stick to show through the screen.

12. Any other business

- The hiring charges are usually discussed at the next meeting and Glyn would recommend not altering.
- Thought should be given and ideas brought to the next meeting for getting others to join the committee.
- Hire charges for the Playing Field to be put on next Agenda.

13. Date of next meeting Wednesday, 18<sup>th</sup> September at 7.00pm

14. Meeting closed at 8.47pm